

**Job Spec Code:** LP20

**Job Title:** Security Systems Support – Centrica Workplace

**Scene setter:**

As Head of Workplace for Centrica, I would love the opportunity to bring the expertise and ethos of an Ex-Forces or Elite Athlete Candidate into my team and gain from their skills and experience. In return, I would like to offer a nurturing environment to enable a candidate to develop themselves and support their transition to civilian and corporate life.

The Centrica Physical Security team oversees all things physical security and risk across all Centrica business entities, companies, people, and sites. We are a group function - working across projects, departments, companies, and countries simultaneously, 365 days – 24/7.

**Our Mission:** To safeguard Centrica personnel, information, property, equipment, and company assets. As a team, we routinely deal with threats, risks, and security events which can occur without warning. Importantly however, we also are deeply involved in business plans, strategy, implementation, and delivery to minimize future risk and ensure safety and security across the board. Physical Security is dynamic - offering a truly unique perspective into corporate strategy.

**Our Vision:** To be focussed on physical security across Centrica Group in delivering expert advice, knowledge, and actions to drive a collaborative and pro-active security culture; and to become recognised as an invaluable contributor in Centrica's overarching strategy.

**Overview of role:**

As a Security Systems Support, you will be responsible for supporting the operations and maintenance of security systems across Centrica's group of businesses. You will play a crucial role in safeguarding our physical assets by providing technical support for the organisation. This role requires a deep understanding of security principles, excellent problem-solving skills, and the ability to work collaboratively with cross-functional team

**Attributes we need:**

- Change delivery and deployment experience
- Strong planning, risk, and issues management skill
- Relationship builder - strong team player who encourages co-operation, mutual trust, and open communication
- Excellent stakeholder management, able to collaborate well with internal and external colleagues across geographical locations
- Effective networking & influencing skills. Ability to negotiate effectively with internal staff and external service providers
- Translate business requirements into accurate data briefs
- Effective horizon scanning ability to identify emerging risks and opportunities

- Applies appropriate techniques to analyse data, generate insights
- Technical and analytical skills with demonstrable knowledge of tracking and implementing solutions
- Consistently meet deadline and completes task promptly
- Can identify opportunities to make data management efficiency improvements

From Centrica's Core Capabilities, we're also looking for the following:

- Customer Focus
- Simplicity
- Resilience
- Growth Mindset
- Adaptability
- Trust

### Key accountabilities during placement:

- Report directly to the Security Systems Manager for all technical and operational activities.
- Identify technical issues related to security systems, including hardware, software, and network connectivity problems.
- Assist in the design, deployment, and integration of new security systems and technologies to meet organisational needs and objectives.
- Collaborate with cross-functional teams to ensure seamless integration of security systems with existing infrastructure and applications.
- Liaison and coordination between Security Management, project managers, vendors, and business units to assist them with their access control, intruder & perimeter detection, and CCTV management queries.
- Respond to security incidents promptly, assist in the investigate to identify root causes.
- Ensure compliance with industry regulations, standards, and best practices related to security system management and operations
- Participate in security audits, assessments, and risk assessments to identify vulnerabilities and recommend mitigating controls.
- Update job knowledge by participating in educational opportunities; reading professional publications; liaising with peer organisations: maintaining personal networks; participating in professional organisations.
- Support the governance of access control, in particular restricted access areas in accordance with Centrica group standards.
- Run reports to provide clear and accurate security system metrics to Security Management and other BUs for audit, compliance, and risk management purposes.
- Support the management of access control and CCTV systems in collaboration with the Security Systems Manager, GOC, security integrator or other contractors as required.
- Follow up with Security Systems Manager to implement any remedial actions or lessons learnt for the business.
- Share Innovations and Security System Improvements with the Security Systems Manager / Physical Security Team.
- Triage security system issues reported to the service desk.
- Keep abreast of emerging technologies and best practices in security system administration and support.
- Maintain online fault records and documentation and escalate into the helpdesk when required.
- Document incident response procedures and participate in post-incident analysis and debriefing sessions.

## Essential and Desirable:

### Essential:

- An availability date to begin placement from Monday 30<sup>th</sup> September
- For military individuals:
  - 4 years+ leadership experience
  - A Service Leaver – or within 24 months of leaving the Forces and still eligible for CTP support

### Desirable:

- Experience with the following systems is desirable: Ccure 9000, Victor Unified Client, Galaxy IDS and Traka key management.
- Degree educated or equivalent
- For athletes - coaching experience – high performance

## Career potential beyond placement:

- The role has a potential to become a permanent position with career progression through to Security Systems Manager, Physical Security Manager or into the broader Workplace Team.

Location of Placement:	Placement Salary	Length of Placement
The role is hybrid with occasional office travel across our sites. Windsor is where the team tend to meet, however, travel to all offices is part of the role	Between £43,000 - £53,000 depending on experience	9 months

## Useful web links:

[Centrica | Home](#)